

**AMENDED AGENDA**  
**HOLBROOK BOARD OF SELECTMEN and PERSONNEL BOARD**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen and Personnel Board Meeting**  
**Wednesday, January 30, 2013, at 7:00 p.m.**  
**Holbrook Town Hall, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

**II. MINUTES:**

- A. Minutes of the Executive Session of November 27, 2012
- B. Minutes of the Regular Session of December 11, 2012
- C. Minutes of the Regular Session of December 18, 2012

**III. TOWN ADMINISTRATOR'S REPORT:**

- A. Citizen Concerns
- B. Communications & Announcements
- C. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

- A. Vote to Authorize the Chairman to Execute Contract Documents between the Town and the National Association of County and City Health Officials (NACCHO) for a Non-Competitive 2012-2013 Capacity Building Award (CBA) in the amount of \$4,000 for the Medical Reserve Corps (MRC)
- B. Appoint a Constable, with a term to expire June 30, 2013
- C. Review of Police Department budget request for FY2014
- D. Ambulance Abatements for Quarter of October 1, 2012 to December 31, 2012
- E. Board of Selectmen, Acting as the Personnel Board – Consider the Superintendent of Public Works' Recommendation to fill the Position of Administrative Assistant
- F. Vote to Enter into an Employment Agreement with the Superintendent of Public Works
- G. Vote to schedule the Annual Town Meeting & the Open and Close of the Warrant
- H. Consider support of Norfolk County Mosquito Control District's proposed FY2014 budget
- I. Norfolk County Retirement System Appropriation for FY14
- J. Update on Treasurer's Cash Reconciliations, Transfers of Funds & Receivables
- K. Update on Public Works Projects

**VI. ADJOURN to Executive Session** to discuss strategy as it relates to litigation (Police) and strategy as it relates to collective bargaining with Union personnel (Fire), and **not return to open session**